CREATE WORK ORDERS, CHECK YOUR PAYMENTS, PRINT RECIEPTS, VIEW & PRINT DOCUMENTS, BUDGETS, BYLAWS & MORE!

Go To: www.blsmanagement.com



First Step: From the homepage, click on the green "Web Portal Link"

Next Screen: Click "Create Login"

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G Goo	ogle								
					Username:				
					Password:				
Click "Create Login"									
					Login				
					Forgot Password				

Next Screen:

- 1. Enter your Account number, which can be found on your coupons, or you can call BLS for assistance to get your number sent to you
- 2. Enter the email address you registered at the meeting on the sign-up sheet, it must be the exact same email for this to work.
- 3. Click on "Submit Registration"

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			Account Number							
				Email						
					(Linked with this account)					
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Next Step: An email will be sent to your registered email account. Log in to your email, and find the email from "Caliber Portal Account Registration".

NOTE: Be sure to check your "spam" or "junk" mail boxes, sometimes your filter settings may be set to automatically move mail from unknown senders into these folders.



Next Step: Open the email from Caliber, and click on the purple link. This will take you to:

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G Google								
				Create login credentials				
	Please enter your new username and password for your account.							
	Username							
			Password	Password				
	(Password must have at least eight(8) characters, including one(1) uppercase, one (1) lowercase and one(1) number. These special characters !@#\$%^&+=- may also be used.)							
			Confirm Password	Re-enter Password				
				Submit				

Next Step: Enter an easy to remember user name and password. Write it down and keep it in a safe place! Click "Submit"

This will take you back to:

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				Login					
				Create login	า"				
				Forgot Username					
				Forgot Password					

Final Step: Once back at the login screen, enter your new user name and your password, then click "Login"

You have now successfully logged into the online system!

FOR ASSISTANCE, CALL YOUR BLS MANAGEMENT PROPERTY MANAGER